

## Corporate Business Committee Work Programme DRAFT 2016/17

2016/17				
meeting	date	topic	Contact officer/lead	Next Exec
Meeting 5 in 16/17	29 November 2016  Report deadline 16 November 2016	Work programme	Scrutiny Officer	6 December 2016
		Council Tax Support Scheme 2017/18 (for recommendation)	Head of Shared Service	
		Report to consider the full business case for <b>Invest Co</b>	Head of Housing and Health	
		Update on the Eastern Plateau funding for local businesses	Economic Development Manager	
		Review of the Wenta 'MyIncubator' Centre at HRC	Exec Member for economic development and lead officer	
		4 year Corporate Strategic Plan (2017/18 to 2020/21)	Timing of this item TBC	
		NEW STYLE REPORT: Quarter 2 Performance Report (Aug – Oct 2016)	Lead Officer – Performance	
Meeting 6 in 16/17 <b>JOINT</b>	17 January 2017	<b>BUDGET REPORT(S)</b>	Titles TBC	7 February 2017
Meeting 7 in 16/17 <b>JOINT</b>	14 February 2017	2017/18 – 2020/21 Service Plans		4 April 2017
		NEW STYLE Q3 Performance	Bring to JOINT (rather	

Essential Reference Paper 'B'

		Report (Nov – Dec 2016)	than delay for next CBS)	
Meeting 8 in 16/17	11 April 2017	Asset Management Plan	Head of Strategic Finance	XX
		?		
		?		
	Report deadline 29 March	Work programme – evaluation of 2016/17 and planning for 2017/18	Scrutiny Officer	

The CfPS four principles of good public scrutiny:

- *provides 'critical friend' challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by 'independent-minded governors' who lead and own the scrutiny role*
- *drives improvement in public services*

<b>Corporate Business Scrutiny</b>	<ol style="list-style-type: none"> <li>1. To develop policy options and to review and scrutinise the policies of the Council relating to Communications, Corporate Performance and Risk Management, Local Strategic Partnership, Customer Service, Finance, Information and Communications Technology, Democratic Services, Member Support, Facilities Management, Asset Management, Legal, Revenues and Procurement.</li> <li>2. To consider the budget setting proposals and strategies of the Council.</li> <li>3. To make recommendations to the Executive on matters within the remit of the Committee.</li> <li>4. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.</li> <li>5. To consider issues referred by the Executive, including modifications to the Constitution, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.</li> <li>6. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.</li> <li>7. To appoint annually Standing Panels as may be determined, which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.</li> <li>8. To consider, should it choose to do so, any item within the remit of the Committee to be</li> </ol>
------------------------------------	---

**Essential Reference Paper 'B'**

	<p>considered by the Executive (except items of urgent business). The relevant report to the Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.</p>
--	---